Answer These Questions First

- Do Local or State officials have provisions or policies in place that apply to your program or event?
  - No
    - Proceed
  - Yes
    - Scale back, modify your or Cancel your event depending on the recommendations in place

- Do you have volunteers willing and qualified to run the program?
  - Yes
    - Proceed
  - No
    - Cancel or reschedule your activity

- Have 50% or more of your participants canceled?
  - Yes
    - Scale back your event to accommodate a smaller audience, or cancel/reschedule
  - No
    - Proceed, and require that all participants who are sick stay home

Answer These Questions For Indoor Activities

- Will your activity/event have more than 12 people?
  - No
    - Proceed
  - Yes
    - <50 people
      - Move meeting online
      - If you must meet in person, the space needs 2x capacity of groups to allow for spacing.
      - Field trips: split into small groups of no more than 12, Avoid interacting groups
    - >50 people
      - Cancel, reschedule
      - Reduce the size, or move to online meeting software

- Is your activity/event overnight or multi-day?
  - No
    - Proceed
  - Yes
    - Proceed

- Will your activity/event require participants to touch one another?
  - No
    - Proceed
  - Yes
    - Occasionally
      - Proceed
      - Plan for immediate evacuation or cancellation if someone gets sick
      - Consider options to increase social distancing in overnight accommodations
      - Schedule time for frequent hand washing
      - Provide hand sanitizer and PPE where appropriate, and schedule time for frequent hand washing
    - Frequently
      - Cancel or reschedule
We appreciate that these are stressful times and difficult decisions. We are here to support you. With that in mind, we encourage you to continue to spend time outdoors. We all know the physical and mental health benefits of our experiences in nature and fortunately, we all know how to make the most of them!

Thanks and Be Well,

Faith, Justin, and Hannah